

IC 9-14-2

Chapter 2. Powers and Duties of Bureau and Commissioner

IC 9-14-2-1

Administration; enforcement; organization; budget proposal

Sec. 1. The commissioner shall do the following:

- (1) Administer and enforce this title and other statutes concerning the bureau.
- (2) Administer and enforce the policies and procedures of the commission.
- (3) Organize the bureau in the manner necessary to carry out the duties of the bureau.
- (4) Submit to the commission, before September 1 of each year, budget proposals for the bureau, including license branches staffed by employees of the commission under IC 9-16.
- (5) Perform other duties assigned by the commission.

As added by P.L.2-1991, SEC.2.

IC 9-14-2-2

Rules; adoption; enforcement

Sec. 2. The bureau may adopt and enforce rules under IC 4-22-2 that are necessary to carry out this title.

As added by P.L.2-1991, SEC.2.

IC 9-14-2-3

Permit and license examiners; appointment; written reports

Sec. 3. (a) The commissioner may appoint the individuals the commissioner considers necessary to examine applicants for permits or licenses under this title.

(b) An individual appointed by the commissioner under subsection (a) shall conduct examinations of applicants for permits or licenses under this title and shall submit a written report to the bureau after each examination. The written report must include examination findings and recommendations based upon those findings.

As added by P.L.2-1991, SEC.2.

IC 9-14-2-4

Forms

Sec. 4. The bureau shall prescribe and provide all forms necessary to carry out any laws administered and enforced by the bureau.

As added by P.L.2-1991, SEC.2.

IC 9-14-2-5

Notary public service

Sec. 5. The bureau shall provide notary public service for the convenience of members of the public when applying for a certificate of title, registration, or license.

As added by P.L.2-1991, SEC.2.

IC 9-14-2-6**Records; applications; permits and licenses**

Sec. 6. The bureau shall do the following:

- (1) File and index by name each application for a license or permit issued by the bureau under this title.
- (2) Maintain suitable records of all licenses and permits issued by the commissioner under this title.

As added by P.L.2-1991, SEC.2.

IC 9-14-2-7**Violations**

Sec. 7. A person who violates this chapter commits a Class C infraction.

As added by P.L.2-1991, SEC.2.